

# Cimarron Ponds Homeowners Association Inc

## Landscape Alteration Approval Form

Block Captain \_\_\_\_\_

Board Member Responsibility \_\_\_\_\_

Name \_\_\_\_\_ Address \_\_\_\_\_

Phone # \_\_\_\_\_ E-mail \_\_\_\_\_

- 1) When filling out this Landscape Alteration Concern form Please refer to the CPHA website for the "RULES and REGULATIONS" 2019 Version specifically the section titled "Landscaping", page 4, 5 and 6.
  
  - 2) If any part of this project involves the construction or re-construction of a patio it is the homeowners responsibility to have a plan that is in compliance with the "City of Plymouth" Hard cover surface area guidelines.
  
  - 3) It is the home owner's responsibility to call 811 for marking of all underground utilities, including telephone and cable lines. A CPHA board member can assist in locating underground irrigation lines. The homeowner is responsible for any damage to irrigation lines. All of the above must be done after a project is approved, but BEFORE the project is started.
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**Please enclose with this application the following items on 8 ½" x 11" paper.**

- 1) "Plat Survey Drawing" from CPHA website, showing the dimensions of the lot, the property lines and the location of the Landscape project.
  - 2) A scaled plan of the Landscape project, with dimensions, needs to show all materials being utilized. Plants may be identified as "annuals, perennials, bulbs, shrubs, grasses or trees. Any trees must be identified by specie.
  - 3) When selecting planting items, the final **mature size** of the plant must be appropriate for the location.
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**All Landscaping projects must also meet the following criteria.**

- 1) Only property owners may apply for and receive approval for landscape alteration.
- 2) Any simple changes to be made by the property owner may use the alternate "Shrub, Tree, Flower Garden" form available on the CPHA website.
- 3) All applications for landscaping alterations will be reviewed, approved or denied with-in 30 days of the application date. No work may be started prior to approval and underground marking.
- 4) Planted trees or shrubs **AT MATURE SIZE** must not touch the building, interfere with mowing or snow removal and must not block the required two foot emergency egress from any window.
- 5) Fruit trees are not allowed.
- 6) Climbing vines that attach to the building are not allowed.
- 7) Climbing flowering vines on trellises are permitted.
- 8) Homeowners landscape planting is allowed only on the owner's property.
- 9) Homeowner landscape planting on any HOA common grounds property, as well as the removal or trimming of trees on HOA common grounds property, is prohibited without board approval.

**Board Member Approval**\_\_\_\_\_ **Date**\_\_\_\_\_

**Projected Start Date** \_\_\_\_\_

**Projected Completion Date**\_\_\_\_\_ (With-in 30 Days of start)

**Final Board Member Sign-off**\_\_\_\_\_ **Date**\_\_\_\_\_

**Non-compliance with the above specifications, including a failure to obtain a “City of Plymouth” Permit (if required) may result in removal, re-installation or painting to meet CPHA and city approval.**

**Failure to meet that approval will risk fines being levied against the property owner in accordance with the Cimarron Ponds Rules and Regulations.**